

# UNTIL FURTHER NOTICE

## EKPC PLANT & PROJECT SITE PROTOCOL for COVID-19

### June 23, 2020 – rev6

**Meetings:** Project teams and contractors currently conducting daily, all-site safety, or other large mass meetings must stop conducting such meetings, and identify either smaller group meetings or electronic means to disseminate the information. Meetings such as daily tailboard talks should be conducted at the crew level as well, whenever possible.

**Project Emergency Action Plans:** All project teams and contractors shall update their Emergency Action Plans or standard processes to address the appropriate contact should any personnel at a plant or project site test positive for COVID-19:

- Spurlock – EKPC Safety - Rick Slone (606) 375-6347
- Bluegrass, J.K. Smith, LFGTE - EKPC Safety – Brent Wasson (859) 595-4361
- Transmission – EKPC Safety – Jamie Hull (859) 595-8013
- Cooper – EKPC Safety – Wayne Harrison (606) 875-7349

In the event that a **positive test occurs for any site personnel**, immediately contact the EK Safety Representative listed above. The “Protocol for Positive COVID-19 Subject on an EKPC Plant or Project” (attached) shall be implemented by the affected Parties and prompt communication shall be initiated to all companies on the Plant/Project site by EKPC Safety for immediate further dissemination to workers.

Anyone on the site that has had **suspected COVID-19 exposure or patient contact, traveled to another country, traveled by commercial airline or on public mass transit**, must report the activity to their leadership on-site, and be evaluated for potential self-quarantine or monitoring based on the EKPC Health Screening Questionnaire (attached).

**New arrivals to the site, visitors, and those returning to the site from travel** must also complete the attached EKPC Health Screening Questionnaire before entering the job site. Questionnaires should be completed and submitted no less than 24 hours prior to arrival at the site. Admittance to the site will be based on the questionnaire as appropriately submitted and reviewed, even if a revised questionnaire has been adopted before the day of arrival on site.

No one having traveled by commercial airline in the 14 days prior to arrival will be allowed entrance to the site, unless successfully passing an FDA approved test for COVID-19, or without evaluation of individual circumstances by the site Project Manager.

For new arrivals and returns after travel, an answer of “Yes” to questions 1, 3, 5, or 6 will result in off-site self-monitoring & self-quarantine for 14 days. If answer is “Yes” to question 2 AND self-monitoring & social distancing have otherwise occurred, immediate access may be permitted by EKPC site Project Manager. An answer of “Yes” to question 4 will result in off-site self-monitoring & self-quarantine until the affected contact has a negative test (FDA approved) result and exhibits no symptoms, or 14 days,

whichever is less. An FDA approved test for COVID-19 with a confirmed negative test result will be accepted for site admission, in lieu of the 14 day self-quarantine requirement, provided the test was conducted no more than 7 days prior to site arrival, and individual has practiced self-monitoring & social distancing. These requirements may be changed as circumstances related to the spread of the pandemic change.

*Self-monitoring means people should monitor themselves for fever by taking their temperatures twice a day and remain alert for cough or difficulty breathing. If they feel feverish or develop measured fever, cough, or difficulty breathing during the self-monitoring period, they should self-isolate, limit contact with others, and seek advice by telephone from a healthcare provider or their local health department to determine whether medical evaluation is needed.*

*Self-quarantine means staying away from public places and limiting contacts with individuals who have been in public places or high risk situations (e.g. close contact with health care workers dealing with COVID-19), and strictly practicing CDC hygiene and sanitation guidance.*

*Social distancing means maintaining a distance of at least 6 ft. from others and wearing a face mask in public areas, enclosures with other persons, or situations (including outdoors) when 6 ft. spacing from others cannot be achieved. "Others" means those persons outside your household.*

**Deliveries:** Delivery drivers will be instructed to stay in their cabs unless absolutely necessary for them to perform duties outside the cab. They will be given masks (if available) to wear as they enter the site, and will be escorted to and from their delivery destination. Drivers will be urged to bring their own masks to site. Site personnel will practice distancing when working with delivery drivers and will sanitize any paper or objects handled by the driver that remain on site.

**Lunch/Break:** Lunch/break times must be staggered to limit the gathering to smaller groups. Project teams will evaluate and determine if multiple lunch/break areas are an option, or alternative means are available to restrict social gatherings.

**Hygiene:** The following items shall be implemented at project sites:

- The lunch/break area(s) will be cleaned and sanitized after each lunch/break period.
- If project provided bus transportation is utilized to transport project personnel, they shall be cleaned before and after each load.
- Restrooms must be cleaned twice, daily, and must have handwash stations with soap/hand sanitizer.
- All contractors/subcontractors on-site shall be expected to participate in extra cleanings for frequently touched surfaces, such as tables and door handles.
- All onsite meeting rooms shall be cleaned daily.
- Opportunities to increase number and location of antibacterial stations in high traffic areas should be identified and implemented.

**Masks:** Masks or face coverings shall be required as follows.

- delivery drivers shall wear masks during the entire duration of their time on a plant or project site – EK will provide masks if driver does not have one
- any person who has a temperature of 100.4° shall immediately don a mask and wear it until they are away from the site – EK will provide masks
- any person who must ride in the same vehicle or elevator car with another person shall wear a mask – Contractors will provide these masks if available to them, if unavailable EK may provide masks until contractor supplies can be secured
- all guards or other persons working to “onboard” or participate in plant entrance ingress/egress activities shall wear masks at all times when at their post – EK will provide masks
- any workers who must perform a task that requires working closer than 6 ft to another person for a prolonged period of time, shall wear a CDC recommended face covering (nose and mouth). Contractors are strongly urged to research proper face covering options to provide adequate protection for their workers. EKPC will make a limited number of masks available for contractors.

EK will provide a mask or face covering to any plant or project site employee requesting one for their use. Per CDC and medical advisories, it must be emphasized that **the protection of a mask or face covering for COVID-19 infection is not a substitute for recommended social distancing and hygiene practices.** Wearing any mask or face covering is only an additive measure.

**Temperature Screening:** Until further notice, at a minimum **all Contractors shall do daily temperature screening for 100% of their total on-site workforce.** All workers who have a fever of 100.4° F [38.0° C] or greater must immediately put on a surgical mask and be removed from the site for a period of 14 days or until they have gone 48 hours with no fever, without the use of fever reducing drugs. A daily summary report (number of tests performed and number of workers detected with fever) must be submitted via email to an email distribution list that will be provided.

**Drinking Water:** Supplies shall be purchased to clean and maintain water jugs, if bottled water is not available.

**Communication:** The following CDC recommended hygiene tips shall be communicated daily to all project personnel including, but not limited to employees, subcontractors, subcontractor personnel, including craft, suppliers, vendors, etc.:

- If you are sick, stay home.
- Wash your hands often.
- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose and mouth

- Social distancing of six (6) feet required whenever possible

All site personnel **MUST STAY OFF-SITE** if they are sick, or show any symptoms of illness. All site personnel should be reminded that **if they see something, they must say something**.

**East Kentucky Power Safety Form C-16B**  
**Health Screening Questionnaire**

**Project Name:** \_\_\_\_\_ **Project #:** \_\_\_\_\_

**Location:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Employee Name:** \_\_\_\_\_

**Employee Home Address: (County)** \_\_\_\_\_ **(State)** \_\_\_\_\_

**Instructions:** Please answer the following questions. If you are designated a potential health risk to the project you will not be granted access to the jobsite, or may be required to take specific cautionary measures.

1. Have you traveled outside the U.S. – OR - on an airplane, ship, or other public mass transit system in the past 14 days?

- ☐ Yes  
☐ No

If Yes, what country or mode of transportation? \_\_\_\_\_

2. Have you been in contact (per the CDC: within 6 feet for a prolonged period of time -15 minutes or longer) with anyone who has traveled outside of the United States in the past 14 days?

- ☐ Yes  
☐ No

If Yes, what country? \_\_\_\_\_

3. Have you had close contact (per the CDC: within 6 feet for a prolonged period of time – 15 minutes or longer) with someone diagnosed/confirmed with COVID-19 in the past 14 days?

- ☐ Yes  
☐ No

4. Have you come in close contact (per the CDC: within 6 feet for a prolonged period of time – 15 minutes or longer) with someone being tested for COVID-19 within the past 14 days?

- ☐ Yes  
☐ No

5. Has anyone in your household provided personal, hands-on care to someone diagnosed/confirmed with COVID-19?

- ☐ Yes  
☐ No

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6. Do you have a fever, cough, or shortness of breath at this time or have you had these symptoms in the past 14 days?

☐ Yes

☐ No

If you answered "no" to all the above questions, and you feel completely confident in your responses, you are cleared to return to work, but please still submit the form.

**As of 6/23/2020**